

## Utah Medical Cannabis Program <u>Renewal Schedule & Cost</u>

- 1.)1<sup>st</sup> Q.M.P. Appointment "New Card" (6 Months) \$ 175 Q.M.P. Service fee. (In person)
- 2.) 2<sup>nd</sup> Q.M.P. Appointment "First Renewal" (6 Months) \$ 100
  Q.M.P. Service fee. (Virtual unless requested at appointment booking)
- 3.) **3<sup>rd</sup> Q.M.P. Appointment** "Second Renewal" (1 year) \$ 100 Q.M.P. Service Fee. (Virtual unless requested at appointment booking)
- 4.) **4<sup>th</sup> Q.M.P. All subsequent Renewal** Q.M.P. Appointments are yearly (Virtual unless requested at appointment booking)

### 5.) FOR ALL CARDS:

The State of Utah <u>requires</u> you to pay them a separate fee of \$15 for them to issue you a card through their EVS system.

\*It is <u>required</u> by Utah State Law that a Q.M.P. <u>meet with the patient</u> for their New Card Appointments In person. Renewal Q.M.P. certification visits may be virtual or in person.

Tadler Hoopes Payments:

\*Card Payment is subject to a 2.4% service chard \*Venmo Payment is subject to a Seller transaction fee of 1.9%+\$0.10

### **Established Tadler Hoopes Patients (\*IMPORTANT\*)**

\*\*Tadler Hoopes Center for Healing is <u>NOT</u> able to complete the following steps for you as they require the State account holder (patient) to complete them (in their personal account). To facilitate your renewal, please do this BEFORE your appointment. \*\*



### **BEFORE** your Renewal appointment, please complete these 3 STEPS:

Renewal appointment link:

https://www.thc4healing.com/3rd-step-established-patient-renewal

## **1.** Please Schedule your Established Patient Renewal appointment (either online or by phone):

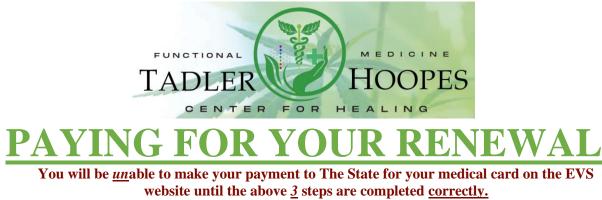
- The Doctor renews your certification, adjusts any recommendations, updates your medical record with the clinic, and gets updates from you about how accessing medical cannabis is working or not working for you. Please write your questions down, bring them to your appointment, and know we are happy to help answer any questions you may have.
- THIS IS YOUR TIME WITH YOUR QMP DOCTOR, SO YOU CAN BEST PARTNER WITH THEM TO HEAL  $\textcircled{\sigma}$
- This is the step to scheduling your appointment with Tadler Hoopes Center for Healing specifically under 3rd Step: Established Tadler Hoopes Patient Renewal to be able to enter your renewal certification status with The State of Utah.

#### **2.** While waiting for your doctor's appointment, please go to the EVS website at: <u>www.evs.utah.gov</u>

- A. Log in to the **EVS** and navigate to your patient profile.
- B. Hover over Tracking Inbox in the top left-hand corner of your screen and click Patient (*not New Patient*).
- C. Click your name.
- D. Scroll to the bottom of the Patient page and click *the blue <u>'Save and Submit</u> <u>Registration 'button</u>. Your status will change to 'Awaiting Certification.' Your Designated QMP must now enter a new certification for you. Contact your QMP and inform them that you are awaiting their renewal of your certification during their scheduled renewal appointment.*
- When you complete this step, you will be told to notify your QMP you are awaiting their certification.
- Remember you did this by making an appointment with your Q.M.P. at Tadler Hoopes Center for Healing for your renewal. This lets us know that you are ready to proceed. If these steps are not completed by your appointment time it delays our services for the patients after you. Please be sure to complete these steps or let us know you are having trouble.

### **<u>3.</u>** <u>After</u> your QMP has renewed your certification, your status in the EVS will change to 'Awaiting Payment.'

- Note: You may complete the renewal process 30 days before your card's expiration date, but you <u>WILL NOT</u> be issued or able to be printed your updated card until <u>AFTER</u> your previous card has expired.
- Your EVS account will automatically switch to the "Make Payment" option once your steps are completed (with steps 1, 2, and 3 below)



Now you may pay for your renewal.

- 1. Log in to www.evs.utah.gov and navigate to your patient profile.
- 2. Hover over Tracking Inbox in the top left-hand corner of your screen and click Patient (*not* <u>New Patient</u>).
- 3. Click your name.
- 4. Click the grey "Payment" tab (below the blue status bar and above your information).



- 5. Ensure your browser's pop-up blockers are disabled.
- 6. Click '+New,' then 'Click Here to Make **Payment**.' (Blue Button)
- 7. A new window will open.
- **8.** Enter your payment information and submit.
- 9. Once you receive a confirmation, you will be automatically redirected back to the EVS.
- **10.** Hover over Tracking Inbox in the top left-hand corner of your screen and click Patient (not New Patient).
- **11.** Click your name.
- **12.** View your profile, where your status will have changed to 'Renewal Completed' or 'Awaiting State Review.'
- **13.** If your status is "Renewal Completed" or "Awaiting State Review," you are finished. You wait for us to approve your card. Wait for your confirmation email that your card has been renewed.



- Note: You may complete the renewal process 30 days before your card expires, but you <u>WILL NOT</u> be issued or able to print your updated card until <u>AFTER</u> your previous card has expired.
- Your EVS account will automatically switch to the make payment option once your steps are completed with steps 1, 2, and 3.
- You will <u>NOT</u> be able to make a payment to The State of Utah (EVS) until this is all completed <u>correctly.</u>



# **Frequently Asked Questions:**

- 1.) MY renewal is complete, why isn't my new date showing up?
  - a.) Renewal completion does <u>not</u> mean your card switches to a new date on the day of your appointment with the Doctor. (State system not ours)
  - **b.)** Renewal completion DOES mean you have successfully completed the steps that The State has set for your new card to be issued upon the expiration of your current card.
  - **c.)** Your card that you are renewing will automatically update to the new date at midnight the expiration time on your card.
  - **d.)** When your medical card expires; at midnight it will automatically update to the new expiration date, 6 months or 1 year out.
- 2.) Renewal complete when do I get my new card?
  - **a.)** Renewal completion means that it will switch over at the expiration date
  - **b.)** Renewal expiration dates expire on the day on your medical card and renew at midnight of the date of the expiration date.
- 3.) My card is already expired, now what?
  - **a.)** You accidentally let your card expire, no problem. Follow the renewal steps above. When you complete the appointment with your Q.M.P. it may take The State's system up to 2-4 days to process your lapsed new medical card to show up on your EVS account and able to be used at the dispensary.
- **4.)** I completed the renewal process it still isn't showing up on my EVS account.
  - a.) Your medical card still has not shown up and you have completed all the steps above. If you have waited 3 days after your appointment with us, and it is still not updated. It is time to contact The State of Utah.



## Please contact The State at:

For Questions about the Medical Cannabis Program - please contact:

cannabis@utah.gov

(Email tends to be the quickest response)

Telephone users may dial <u>801-538-6504</u>.

(They are very responsive!)

Please allow up to 7 days for a response if leaving a voicemail. (We have not experienced this 7-day wait ever!)

Tadler Hoopes Center for Healing does not issue your card The State of Utah does this. Please let our office know if you need assistance with contacting them.

If you need any assistance with this process, please contact our office and we would be happy to assist you with it during a free 15 min scheduled consultation appointment.

# http://evs.utah.gov

Log In:

Password: